



Andover, Hebron, Marlborough Youth and Family Services, Inc.  
25 Pendleton Drive, Hebron, CT 06248  
Phone (860) 228-9488 • Fax (860) 228-1213

Website: [www.ahmyouth.org](http://www.ahmyouth.org)

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## COVID-19 CHORES and TASKS Youth Worker Program Rules

Dear AHM Youth Workers:

The purpose of this letter is to provide you with a clear set of **rules** that every AHM teen worker must follow during the COVID-19 crisis. As our state rules for re-opening organizations such as AHM, there is going to be a pent up demand for services, including CHORES and TASKS.

- 1) If you would like to start working at the homes of senior citizens once again through CHORES or TASKS we need to hear from you. For CHORES please contact Mrs. Boehler at [JenniferB@ahmyouth.org](mailto:JenniferB@ahmyouth.org) and for TASKS please contact Mrs. Giordano at [TressaG@ahmyouth.org](mailto:TressaG@ahmyouth.org). **In your email note to either Mrs. Boehler or Mrs. Giordano please acknowledge that you and one of your parents/guardian have reviewed this set of rules and that you do want to begin working again.**
- 2) Before being assigned to a workplace the first time Mrs. Boehler or Mrs. Giordano will contact your parent or guardian to confirm that they are comfortable with your returning to work for AHM.
- 3) At the worksite the following rules are going into effect immediately.
  - a. Before you arrive at the home of the senior citizen, (worksite) you must find out:
    - i. What work needs to be done and where any tools have been left for you. We prefer if you have them to bring tools from home, such as rakes and shovels.
    - ii. Upon arriving to the worksite, use a hand sanitizer or wipes to clean off any tool handles you will be using. Please follow that same step when you leave the worksite by cleaning the tools. If you do not have your own sanitizer wipes, please let Mrs. Boehler or Mrs. Giordano know in advance.
    - iii. At the worksite you must wear gloves and a face mask the entire time you are working. That is for your protection as well as the home owner.
    - iv. You are not to have any person to person contact with anyone at the worksite, which is why you need to connect with the seniors in advance of arriving.
    - v. Finally, if you are not feeling well on the day of your scheduled work, simply let Mrs. Boehler or Mrs. Giordano or if they are not available the senior to which you have been assigned. Staying healthy is the highest priority right now, (your health and that of the seniors).

Thank you for your service to helping our local seniors in the CHORES or TASKS programs.

Sincerely,

Tressa Giordano  
AHM Executive Director

CC: Town Leaders, Senior Directors



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Spring 2021

Dear Parents of a CHORES or TASKs Youth Worker

Please acknowledge below that you are granting permission for your son/daughter to participate at this time in this program.

Thank you,

Sincerely,

Tressa Giordano  
AHM Executive Director

I, \_\_\_\_\_ have read with my son/daughter the new COVID-19 emergency rules set forth by AHM Youth and Family Services for the CHORES and TASKs programs and give permission for \_\_\_\_\_ to participate as a youth worker.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please return this authorization slip back to: AHM Youth and Family Services, 25 Pendleton Drive, Hebron, CT. 06248. If you prefer you can scan this document with your signature and return to either Mrs. Boehler for CHORES or Mrs. Giordano for TASKs at the email addresses listed above.

Thank you.

5/27/2021  
rvsd 5/27/2021



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Spring 2021

Dear Seniors in the CHOREs or TASKs program:

Please acknowledge below that you are granting permission for a youth worker to be assigned outdoor projects only at your home through AHM Youth and Family Services and that you have read and agreed to the rules they will be following while at your homes. You are also agreeing to follow these same rules about social distancing at this time. If you have any questions please call Jenn Boehler for CHOREs or Tressa Giordano for TASKs at 860-228-9488.

Thank you,

Sincerely,

Tressa Giordano  
AHM Executive Director

I, \_\_\_\_\_ have read the new COVID-19 emergency rules set forth by AHM Youth and Family Services for the CHORES and TASKs programs and would like to have a youth worker assigned to outdoor projects at my home.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Please return this authorization slip back by mail to: AHM Youth and Family Services, 25 Pendleton Drive, Hebron, CT 06248.

Thank you.

5/27/2021  
Rvvd 5/27/2021